

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, January 9th, 2023 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:10 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Absent)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Absent)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Present)
Camille Cattani	- City Council	(Present)

2.1 — Public Participants:

Katie Buss Roger DiPaolo Louise DiPaolo Susan Crew

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of December 12th, 2022 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor Henson*

- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.
- b: Extending Deadline of Ordinance #21-26NCO for Temporary Basic Harbor Policies, Discussion and Decision.

New Business:

- a: First Reading of Bulk Fuel Budget Amendment #23-29NCO, Discussion and Decision.
- b: Shared Fisheries Resolution #2023-35, Discussion and Decision.

4 — Mayor's Report:

Mayor Poelstra provided a recap and update on the DOT CTP Application after the intent to file was initiated last November. The DOT Community Transportation Program (CTP) provides funding and construction contracts for transport infrastructure updates. In order to determine if the objective of getting funds for a large enough blast pit to create rock for a 1' lift on the Edna Bay road, the intent to file was submitted.

DOT is now moving toward a resolution of support and a commitment of local funds to move to the next phase of the scoping process. This intent to file was exploratory in nature, but the next phase will need to be carefully reviewed for any changes to road use / repair policy, the cost of the project and if the City has enough funds to match and whether formal requirements can be met. Mayor Poelstra said he would talk to DOT and inquire further.

Sue Crew noted issues with road easement on different roads within Edna Bay and issues with insurance. Mayor Poelstra indicated DOT and the USFS are aware of the irregularities on parts of the road and the USFS was able to work around them. These concern areas will be further detailed to DOT as dialogue continues. Councilor Cattani asked why the issue with placement of homes and road easements are a concern. Sue felt it matters if the City has a contract to repair and maintain roads. Mayor Poelstra noted as a Second Class City, the City has no obligation to provide any services, and that if there are any issues with personal property in relation to future road work the City would reach out to land owners at the time, if necessary.

*** Note: Councilman Haag encountered issues calling in via teleconference. It appears the number that has been re-used since the service started has been changed. Tyler will investigate and attempt to restore the old pin code.*

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

No report. No questions on the Treasurer's Report.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) thanked volunteer ice breakers, Brian Mortensen, Pat Galloway and Spencer Richter. A plan will need to be setup in the future for how to get the ice broken up, who can do the work and if we can cover them with insurance. Tyler said he would start looking into insurance changes. He also noted that due to the shadow from the trees and limited light one or more of the breakwater lights do not come on some days. The City phone at the dock also fails to charge and may need to have the battery taken out and manually charged when the daylight hours are so short.

Camille Cattani (Harbor Master) reported there was a live aboard staying at the dock for a few days on their way through and they only stayed for 2 days. She reported no issues with the dock. She noted it would be good if there was a skiff pullout for the City skiff so it can be launched even if some ice has built up at the dock and not have it frozen in. New snow shovels need to be purchased for the dock.

7.2 — Road Committee:

Michael Williams (Road Chairman) was not present. Mayor Poelstra reported that there are currently no new updates on the road graders from Papac. Councilor Cattani offered to get in touch with Micah and see if he has additional information the machines.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) was not present. No report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) had no report. Louise DiPaolo reported that she has a list of items that they would like to request for purchase. She is going to post notices at the store that include the suggested item list and noted that the items list came from Ketchikan S&R. She put emphasis on working with locals to get some perishable single-use items like gloves, bandaids, etc. donated from locals to cut costs. Some items, like the hand trowel, were questioned. Louise did not know why some items were recommended, but will look into it.

Councilor Henson suggested the S&R committee use the funds slotted in the budget to purchase relevant supplies. Louise will post a list of items and follow up with more information at the next meeting.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present. No report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that to prepare for purchase of the next load of fuel a budget

amendment is needed to be able to spend necessary funds. He also noted that the amendment will include an additional \$1500 for O&M since Sam Johnson's yearly testing services have gone up in price and used up the remaining O&M budget.

8 —

Old Business

Item A - Draft Municipal Code "Title 7 - Harbor Facilities", ...:

Mayor Poelstra suggested we give ourselves until July to work through editing/revising sections of the new title. It is important to make sure the work sessions can be held when most residents are in town so that there can be the most participation possible. Making sure there is ownership in the rules we all agree to follow is key. Work session scheduling will begin soon.

Item B - Extending Deadline of Ordinance #21-26NCO, ...:

Mayor Poelstra followed the prior topic with a request to extend our temporary harbor policies through July.

Consensus of the public attendants was taken in favor of extending the effective term of non-code ordinance #21-26NCO through July, 2023, no objections were noted.

Motion:

Mayor Poelstra moved to extend non-code ordinance #21-26NCO for temporary basic harbor policies until the end of July, 2023.

- *Seconded by Councilor Cattani*
- **Approved Unanimously by vote of the council**

9 —

New Business

Item A - First Reading of Bulk Fuel Budget Amendment Ordinance #23-29NCO, ...:

Mayor Poelstra read aloud the contents of the draft ordinance. He again noted that Sam Johnson's prices have increased by nearly the entire \$1500 O&M budget. The annual testing is required.

Consensus of the public attendants was taken in favor of draft ordinance #23-29NCO, no objections were noted.

Motion:

Mayor Poelstra moved to accept the first reading of Bulk Fuel Budget Amendment Ordinance #23-29NCO.

- *Seconded by Councilor Henson*
- **Approved Unanimously by vote of the council**

Item B - Shared Fisheries Resolution #2023-35, ...:

Mayor Poelstra read aloud the contents of the draft resolution provided by the State. There were a few questions on why the pamphlet was posted detailing how the Shared Fisheries Business Tax Program works. Is this a new program, or has it changed? Mayor Poelstra explained that this program was recommended to us by the State, and that all Cities in the region participate in order for any to receive the benefit. Since the City has been applying for this since shortly after it was formed in 2014, Mayor Poelstra felt it was a good idea to bring everyone up to date on the details of the program.

Since the City was included in the wrong area originally, the City was overpaid in funds from the program. The City was then moved to the correct allotment area and included with other smaller towns, which resulted in the City needing to give back each year of Fisheries fund allotment for over a decade before we will pay back the excess we were provided. In essence, to pay the State back, we have to continue agreeing to pass the resolution or the City could be responsible for paying them back all of the funds at once.

Consensus of the public attendants was taken in favor of draft resolution #2023-35, no objections were noted.

Motion:

Mayor Poelstra moved to adopt the Shared Fisheries Resolution #2023-35, a resolution adopting an alternative allocation method for the FY'23 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity

in FMA 19; Southern Southeast.

- *Seconded by Councilor Cattani*
- **Approved Unanimously by vote of the council**

10 —

Persons to Be Heard

Sue Crew shared that she learned something new about how having an additionally insured entity included in a policy when doing work and it helped her understand how that changes liability risk to those involved.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.
Motion to adjourn seconded by Councilor Henson.
Meeting adjourned at 7:20 PM.